

**The Urbana Free Library Board of Trustees**  
**Minutes of a Regular Meeting**  
**Held on Tuesday, February 14, 2023**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, February 14, 2023. The meeting was called to order by the President, Lupe Mejia, at 7:01 p.m.

**ATTENDANCE**

Present: Barb Bennett (by phone), Shirese Hursey, Lupe Mejia, Beth Scheid, Michael Weissman, and Gloria Yen

Absent: Mark Pelmore, Dan Urban, and Jane Williams

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, and Rachel Fuller

Also present: Lucas Herzog and Scott Tess

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

Item 6.2 was removed from the agenda.

**APPROVE THE AGENDA**

It was moved by Michael Weissman, seconded by Shirese Hursey, and passed unanimously to approve the agenda as amended.

**PUBLIC COMMENT**

None.

**PRESENTATIONS**

Scott Tess told the Board about a possible opportunity for the Library to become the anchor tenant for a new solar panel installation on the City's closed landfill. The Board is very interested in this opportunity.

**ACTION ITEMS (CONSENT AGENDA)**

Being that Lupe Mejia asked and saw that there were no requests to separate the items, it was moved by Beth Scheid, seconded by Shirese Hursey, and passed by unanimously to approve the consent agenda as presented.

**ACTION ITEMS (INDIVIDUAL)**

It was moved by Barb Bennett, seconded by Gloria Yen, and passed unanimously to approve Resolution 2023-01 approving the agreement and service order between the Library and Engberg Anderson, Inc.

It was moved by Michael Weissman, seconded by Beth Scheid, and passed unanimously to approve the FY23 budget amendments.

It was moved by Shirese Hursey, seconded by Michael Weissman, and passed unanimously to approve the Circulation and Interlibrary Loan Policy as presented.

It was moved by Gloria Yen, seconded by Barb Bennett, and passed unanimously to approve the Emergency Closings Policy as presented.

It was moved by Beth Scheid, seconded by Gloria Yen, and passed unanimously to approve the Champaign Public Library invoice for \$43,120.92.

It was moved by Shirese Hursey, seconded by Gloria Yen, and passed unanimously to approve the Ameren invoice for \$11,470.69.

### **DISCUSSION ITEM**

Lupe Mejia gave a presentation on Unplugged Libraries, describing the ways that libraries are helping patrons get the technology that they need and helping them find ways to detox from the stresses of technology.

### **REPORTS OF LIAISON OFFICERS**

#### ***Friends of the Library***

Celeste Choate reported that the Friends of the Library are rescheduling the March book sale to June.

#### ***The Urbana Free Library Foundation***

Gloria Yen reported that the Foundation has raised almost \$78,000 as of January 13, 2023, with nearly \$6,000 of that total being designated to the Circulation Area improvement project. At the January Foundation meeting, representatives from Busey Bank updated the Foundation Board on the organization's investment portfolio. The Foundation Board approved a budget amendment for additional funds to complete the purchase of new furniture in the Children's Area.

#### ***Illinois Heartland Library System***

No report.

### **ADMINISTRATIVE REPORTS**

No report.

### **BOARD AND COMMITTEE REPORTS**

No report.

### **BOARD PRESIDENT REPORT**

No report.

### **UNFINISHED BUSINESS**

None.

## NEW BUSINESS

None.

## CLOSED SESSION

At 7:54 p.m., it was moved by Shirese Hursey, seconded by Beth Scheid, and approved by roll call vote to move into closed session for the semi-annual review of minutes lawfully closed pursuant to 5ILCS 120/2 (c) (21); the approval of destruction of verbatim records pursuant to 5ILCS 120/2.06 (c) (1) (2); and the compensation and performance of personnel pursuant to 5ILCS 120/2 (c) (1). Votes were as follows:

Ayes: Barb Bennett, Shirese Hursey, Lupe Mejia, Beth Scheid, Michael Weissman, and Gloria Yen

Nays: None.

At 8:48 p.m. the Board moved back into open session by roll call vote. Votes were as follows:

Ayes: Barb Bennett, Shirese Hursey, Lupe Mejia, Beth Scheid, Michael Weissman, and Gloria Yen

Nays: None.

## ACTION ITEMS (INDIVIDUAL)

It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously to approve the closed session minutes from August 9, 2022 and September 13, 2022.

It was moved by Barb Bennett, seconded by Gloria Yen, and passed unanimously to approve to open the closed session minutes of August 9, 2022.

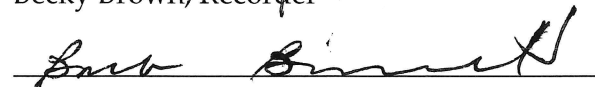
It was moved Shirese Hursey, seconded by Michael Weissman, and passed unanimously to approve the destruction of the verbatim record of the August 10, 2021, closed session.

## ADJOURNMENT

It was moved to adjourn at 8:50 p.m.



Becky Brown, Recorder



Barb Bennett, Secretary

Date Approved: March 14, 2023

Supplementary information is available in the Board packet of February 14, 2023.  
This meeting was taped for later broadcast.