

**The Urbana Free Library Board of Trustees**  
**Minutes of a Regular Meeting**  
**Held on Tuesday, March 14, 2023**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, March 14, 2023. The meeting was called to order by the Vice-President, Beth Scheid, at 7:08 p.m.

**ATTENDANCE**

Present: Barb Bennett (by phone), Shirese Hursey, Beth Scheid, Dan Urban, Michael Weissman, Jane Williams (by phone), and Gloria Yen

Absent: Lupe Mejia and Mark Pelmore

Staff present: Becky Brown, Dawn Cassady, Rachel Fuller, and Brian Robertson

Also present: Ibrahim Ouedraogo

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

None.

**APPROVE THE AGENDA**

It was moved by Shirese Hursey, seconded by Dan Urban, and passed unanimously to approve the agenda as presented.

**PUBLIC COMMENT**

None.

**PRESENTATIONS**

Rachel Fuller and Brian Robertson gave the Board an explanation of the new Vega platform. Vega is a patron-facing catalog that will overlay the Library's current catalog. Patrons will have a variety of new ways to interact with the catalog.

Dawn Cassady and Rachel Fuller gave a brief overview of the budgeting process. All decisions made during the process are driven by the Library's Vision and Mission Statements. Rachel explained the different Library funds and the various resources that are used as a part of the budgeting process. She also told the Board the timeline for the process, with the Board voting on the budget in May.

**ACTION ITEMS (CONSENT AGENDA)**

Being that Beth Scheid asked and saw that there were no requests to separate the items, it was moved by Gloria Yen, seconded by Jane Williams, and passed unanimously to approve the consent agenda as presented.

### **ACTION ITEMS (INDIVIDUAL)**

It was moved by Michael Weissman, seconded by Shirese Hursey, and passed unanimously to approve Resolution 2023-02 to enter into an IGA with OMNIA Partners.

It was moved by Michael Weissman, seconded by Barb Bennett, and passed unanimously to approve Resolution 2023-03 to enter into a participation agreement with Sourcewell.

It was moved by Shirese Hursey, seconded by Dan Urban, and passed unanimously to approve Resolution 2023-04 to enter into an interlocal agreement with Region 8 Education Service Center for “The Interlocal Purchasing System (TIPS).”

It was moved by Jane Williams, seconded by Barb Bennett, and passed unanimously to approve Resolution 2023-05, an agreement for engineering services with IMEG Corp.

It was moved by Shirese Hursey, seconded by Gloria Yen, and passed unanimously to approve Resolution 2023-06 to thank Michael Weissman for his years of service.

It was moved by Michael Weissman, seconded by Barb Bennett, and passed unanimously to approve Resolution 2023-07 accepting the formal contract with Stark Excavating, Inc.

It was moved by Dan Urban, seconded by Shirese Hursey, and passed unanimously to approve the Ameren invoice for \$10,692.13.

It was moved by Barb Bennett, seconded by Shirese Hursey, and passed unanimously to approve the FY23 budget amendments.

It was moved by Shirese Hursey, seconded by Jane Williams, and passed unanimously to approve cost-of-living and step increases to the Executive Director’s compensation in FY24.

### **DISCUSSION ITEM**

Michael Weissman gave a presentation on artificial intelligence and the potential pros and cons for libraries. He gave several examples of useful things and problematic things that artificial intelligence can do.

### **REPORTS OF LIAISON OFFICERS**

#### ***Friends of the Library***

No report.

#### ***The Urbana Free Library Foundation***

Gloria Yen reported that Library staff worked to get the Foundation up to the new MasterCard standards for recurring gifts. At the February meeting, the Foundation approved the Library’s budget request for FY24 and the 990 tax return for 2021. The Foundation is creating two new committees: an events committee and a donor development committee. As of February 7, the Foundation has raised almost \$80,000.

***Illinois Heartland Library System***

Dawn Cassady gave a follow-up report on the new materials handling system that IHLS is investigating. IHLS said that the new system would only affect libraries that are using the SHARE library automation consortium. Materials from libraries not in SHARE, including TUFL, will still be hand-sorted.

**ADMINISTRATIVE REPORTS**

Dawn Cassady reported that the architects visited the Library for a five-hour meeting. They walked through the Library, took pictures, and asked about goals and challenges. They anticipate having ideas and drawings to show the Library soon. Library staff felt the visit was positive, and everyone is excited to get started.

**BOARD AND COMMITTEE REPORTS**

No report.

**BOARD PRESIDENT REPORT**

No report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**


None.

**ADJOURNMENT**

It was moved by Michael Weissman and seconded by Jane Williams to adjourn at 7:57 p.m.

  
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Becky Brown, Recorder

  
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Barb Bennett, Secretary

Date Approved: April 11, 2023

Supplementary information is available in the Board packet of March 14, 2023.

This meeting was taped for later broadcast.