



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at **6:00 p.m.** on **December 13, 2022**, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Architect Presentations:** 20-minute presentation; 15-minute Q&A with Library Board
 - 6.1 Engberg Anderson
 - 6.2 Isaksen Glerum Wachter
- 7.0 Action Items (Consent Agenda)**

Board Meeting Minutes of November 8, 2022
Payroll for November 18, 2022; total \$111,326.32
Payroll for December 2, 2022; total \$108,705.96
Bills for November 10, 2022; total \$49,997.92
Bills for November 17, 2022; total \$31,135.37
Bills for November 23, 2022 A; total \$4,513.78
Bills for November 23, 2022 B; total \$2,630.18
Bills for December 1, 2022; total \$10,876.10
Bills for December 8, 2022; total \$37,807.23
- 8.0 Action Items (Individual)**
 - 8.1 Select architectural firm (roll call vote following Board discussion approx. 30 minutes)
 - 8.2 Resolution 2022-14 to authorize the Executive Director to negotiate a contract
 - 8.3 Leave Policy
 - 8.4 Schedules Policy
 - 8.5 EEO & Antidiscrimination Policy
 - 8.6 3D Printing Service Policy
 - 8.7 Reaffirm Meeting Room Policy
 - 8.8 Ameren Invoice for \$13,216.68
- 9.0 Staff Presentations**
 - 9.1 TUFL Draft Technology Plan: Leon Wilson
 - 9.2 FY21 Per Capita Grant Requirements. Presentations and discussions from *Serving Our Public*
 - 4.0 *Standards for Illinois Public Libraries:*
 - a. Chapter 5 - Building Infrastructure and Maintenance: Mike Hannan
 - b. Chapter 6 – Safety: Donica Swann
 - c. Chapter 8 – System Member Responsibilities and Resource Sharing: Gretchen Webb
 - d. Chapter 13 – Marketing, Promotion, and Collaboration: Kirstin Gebhart
- 10.0 Discussion Items:** Strategic Plan refresh process
- 11.0 Reports of the Liaison Officer**
 - 11.1 Friends of The Urbana Free Library
 - 11.2 The Urbana Free Library Foundation
 - 11.3 Illinois Heartland Library System
- 12.0 Administrative Report**
- 13.0 Board, and Committee Reports**
- 14.0 Board President Report**
- 15.0 Unfinished Business**

16.0 New Business

17.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be January 10, 2023, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.